

MINUTES OF THE BOARD OF TRUSTEES MEETING
COMMUNITY COLLEGE DISTRICT NO. 4
SKAGIT VALLEY COLLEGE
Tuesday, March 14, 2017
4:30 p.m. – Board Room
2405 E. College Way
Mount Vernon, WA 98273

BOARD MEMBERS IN ATTENDANCE:

Ms. Kathryn Bennett, Chair
Ms. Lindsay Fiker
Mr. Christon Skinner
Mr. John Stephens
Dr. Thomas A. Keegan, President & Executive Secretary to the Board

I. CALL TO ORDER:

The meeting was called to order at 4:32 p.m.

II. DECLARATION OF A QUORUM

The Chair recognized that a quorum of Board members were present.

III. INTRODUCTION OF GUESTS

No media guests were present.

IV. CONSENT AGENDA

1.) Board Meeting Minutes – February 14, 2017; 2.) Skagit/Islands Head Start Report;
3.) Skagit/Islands Head Start and ECEAP Impasse Policy and Procedures; 4.)
Skagit/Islands Head Start Non-Federal Share Waiver Request Amendment 1: Duration
Supplement

It was moved by Chris Skinner and seconded by John Stephens to approve the
Consent Agenda as presented.

MOTION PASSED UNANIMOUSLY.

V. COLLEGE REPORTS

1. ASSVC

Megan McCarthy, ASSVC President of the Mount Vernon Campus, reported the
following:

- Allocated an additional \$200,000 for the soccer field improvements.
- Allocated \$2,500 for travel for Phi Theta Kappa.
- Provided funds for a folk music performance.
- Filled two vacant positions; Brandon Hall for Student Services Issues Representative and Cynthia Acampo for Secretary.
- Whidbey Island Campus held the second annual Fund Run on March 4.

2. SVCFT

Hilda Halliday, SVCFT President, reported the following:

- Participated in a two quarter pilot program using electronic opinionnaires. Participants have liked the tools in the pilot program. There has been a cooperative effort to streamline and update the opinionnaire system. Acknowledged the work of Claver Hategekimana, Director of eLearning, for his work on the project.
- Conducted a faculty survey on the Pathways initiative to find out what faculty concerns and hopes are regarding Pathways.

3. WPEA

No report.

4. President

Introductions

New Employee:

- Dr. Mari Acob-Nash, Associate Vice President – International Education. Began on March 1, 2017.

Enrollment

- Winter 2017:
 - We are at 91% of our upward revised State target for Winter Quarter.
 - We are down about 7% from Winter Quarter of last year.
 - Working on a number of strategies for Spring Quarter, including partnerships with community organizations that are currently providing education and training.

College Capital Projects

- Soccer field – Held a meeting with the architects earlier today. Going out to bid soon and hope to begin construction in late spring in order to be ready for the fall soccer season.
- Manufacturing – Working with Chinook Enterprises to expand our original plans to include additional/shared space.
- Plan to build a new fire facility which will allow for expansion of the Diesel Technology space.
 - Expect construction on Manufacturing and Fire to begin late summer/early fall.

Budget Update

- The budget reports for December and January were provided to the Board.

Grant Update

- Working with the Economic Development Alliance of Skagit County (EDASC) on a grant request to conduct a feasibility study to determine the need and scope of a permanent farmer's market in Mount Vernon.

Peru Trip

- Dr. Diane Johnson provided an update on the upcoming trip to Peru that she will be leading. A group of 11, including students, faculty, staff, and community members will make the trip. The next trip is planned for Cuba in 2019.

Legislative Report

- The revenue forecast is scheduled to be released on March 16.
- The Senate budget is due to be released next week.
- SB 5712: Ricardo Sanchez, former director of the Latino/a Educational Achievement Project (LEAP) submitted a legislative proposal that provides for a pilot project that models our Maestro Para el Pueblo program. There will be two pilot schools on the west side of the state—SVC would be one of the pilot schools, and one pilot school on the east side of the state. The Maestros partners, SVC and Burlington-Edison and Mount Vernon school districts, are working with Ricardo on this bill.

Core Theme Report

The Core Theme Report on Achievement – Transfer and Workforce was presented by Dr. Kenneth Lawson, Vice President – Instruction; Mr. Darren Greeno, Dean – Workforce Education; and Mr. Gabriel Mast, Dean – Arts & Sciences.

College Advancement

- The Foundation recently hosted two successful President’s receptions in the San Juan Islands. Both receptions featured our Culinary Arts program, with food prepared and served by SVC students.
 - March 1 reception was held at The Brickworks in Friday Harbor with over 100 guests in attendance.
 - March 10 reception was held in partnership with the newly formed Orcas Island Rotary with over 35 in attendance.
 - Many great community connections were made that may result in increased partnership and fundraising opportunities.
 - Acknowledged the excellent work of the College Advancement staff in coordinating these events.
- Campus View Village (CVV)
 - The Foundation Board of Governors CVV Committee authorized moving forward with research and a presentation in April regarding the scope, timeline, and process for the expansion of student housing.
 - Carl Young, former Executive Director of College Advancement, has provided a preliminary investigation and projected that approximately 150 additional students could be served by expanding student housing.
 - Possibly the project could be done in two phases. Considering the pursuit of bonds for funding.
- Removing Barriers Campaign
 - To-date the campaign has received \$2,242,534 in gifts and pledges.
 - The Employee Campaign kicked off on March 1 and will continue through the month. Employees have contributed over \$3,500 since March 1. The goal is to have 100% employee participation.
 - The Public Launch of the campaign is scheduled for Friday, May 19, 5:00 p.m. at Maplehurst Farm. This will be an “ask event” and will also acknowledge and thank the many who have already made a pledge. Invitations will be mailed in mid-March.
- Upcoming Events
 - The 29th Annual James Ford Golf Classic – May 5, Avalon Golf Links. This is shaping up to be a record year for sponsorships.
 - Summer Soul Fest – June 10, Mount Vernon Campus. This is a first annual event fundraiser for the Foundation and Cardinal Booster Club.
- Public Information Office
 - Excited about the great news coverage that SVC has continued to receive.

- March 6 – feature story in the Islands' Sounder newspaper regarding the launch of a new program designed for San Juan Islands' students who want to receive Marine Technology Training. The program is a new workforce partnership with the San Juan Economic Development Council and provides full funding for 20 students to take classes at the Marine Technology Center in Anacortes.
- March 9 – feature story in the Islands' Sounder inviting the public to Dr. Keegan's Orcas Rotary presentation and included all of the in-depth information about SVC's Marine Technology program.

Administrative, Instructional & Student Services

Student Achievement Strategy

- First Quarter Experience (FQE)
 - The FQE requirement for new students has been approved for transfer degrees beginning summer 2017.
 - A FQE advisory committee meets regularly to discuss improvements and revisions in the FQE process to refine the course.
- Degree Maps
 - Faculty are continuing to work on degree maps for each of their programs. We expect the degree maps to be complete by the end of Winter Quarter. During spring and into next fall, faculty will work to align curriculum and courses within and across the eight meta-majors.
- Advising
 - Student Services continues to expand and refine the College's advising program. Much of the work for the past quarter has focused on:
 - Refining the use of our Holistic Assessment tool.
 - Providing additional advising tools.
 - Training faculty and staff.

Whidbey Island Campus & Centers

- The San Juan Center and the Marine Technology program are working with the San Juan County Economic Development Council to meet the need for more trained marine mechanics.
 - Received a State Department of Commerce grant:
 - We will have up to 20 students begin training in April at our Marine Technology Center in Anacortes.
 - We will provide guidance and resources to ensure that these students are successful, including ferry passes and a shuttle to the Marine Technology Center.
 - Students will earn 14 college credits and two industry certificates.

- The Marine Technology Program and the Center of Excellence for Marine Manufacturing & Technology recently launched Cruiser's College. This program will offer one-day workshops designed for boating enthusiasts.

Women's Basketball

- Won the Northern Region of the Northwest Athletic Conference (NWAC) and were the number one seed in the NWAC Championship Tournament.
- The team won both games in the first round of the tournament and now advance to the Final Four this weekend at Everett Community College.
- Sophomore Emily Yost was named the Northern Region Most Valuable Player.
- Head Coach Steve Epperson was named the Northern Region Coach of the Year.

President's Office

- Held the Operational Planning session at the San Juan Center in late February.
 - Prioritized items as high, medium, and low without budget details attached to them.
 - A follow-up session will be held in April where the details and budgeting will be finalized.
 - Preparing a draft Operational Plan for the next two years.
- Continuing conversations with community leaders regarding an Institute for Civility. Will begin planning during summer.
- Recent meeting with Brian Cladoosby, Chairman of the Swinomish Indian Tribal Community, to discuss a range of issues. Most notably, a partnership to provide training for a newly legislatively approved Dental Health Aide Therapist certification.
 - Classes will be held on the Mount Vernon Campus, with clinical sites at the Swinomish lab.
 - This would be the only program in the state and would primarily serve tribes across Washington.
 - Next step is for Dr. Keegan and Darren Greeno, Dean of Workforce Education, to meet with Swinomish leadership.

5. Board of Trustees/ACT Report

Chris Skinner asked for clarification on a budget expenditure item change from the previous year. Dr. Keegan replied that the change was from an increased contribution from the Tech Fee.

VI. STUDY ITEM

1. Associate of Arts Degree Direct Transfer Agreement/Major Related Program in Computer Science

A workgroup comprised of Washington community colleges, baccalaureate institutions, the Joint Transfer Council, and the State Board for Community and Technical Colleges has developed a state-wide Direct Transfer Agreement (DTA)/Major Related Program (MRP) in the field of Computer Science. This degree provides students with a structured pathway to prepare for computer science and related majors at universities and colleges in Washington. Computer science programs are competitive and this pathway will facilitate efficient transfer.

The request to approve the addition of the above degree will be brought to the Board of Trustees at their May 9, 2017 meeting.

VII. ACTION ITEMS

1. Tenure

Dr. Keegan recommended that the Board of Trustees grant tenure to the 15 individuals presented for tenure.

It was moved by Lindsay Fiker and seconded by John Stephens to approve the granting of tenure to Mr. Michael Beemer, Marine Maintenance Technology – Whidbey Island Campus.

MOTION PASSED UNANIMOUSLY.

It was moved by John Stephens and seconded by Chris Skinner to approve the granting of tenure to Ms. Elena Bianco, Librarian – Mount Vernon Campus.

MOTION PASSED UNANIMOUSLY.

It was moved by Chris Skinner and seconded by Lindsay Fiker to approve the granting of tenure to Ms. Jennifer Boland, Adult Basic Education – Mount Vernon Campus.

MOTION PASSED UNANIMOUSLY.

It was moved by Lindsay Fiker and seconded by John Stephens to approve the granting of tenure to Dr. Brian Brady, Science – Whidbey Island Campus.

MOTION PASSED UNANIMOUSLY.

It was moved by John Stephens and seconded by Lindsay Fiker to approve the granting of tenure to Ms. Christy Gough, Nursing – Mount Vernon Campus.

MOTION PASSED UNANIMOUSLY.

It was moved by Chris Skinner and seconded by Lindsay Fiker to approve the granting of tenure to Ms. Sharon Hall, Art – Whidbey Island Campus.

MOTION PASSED UNANIMOUSLY.

It was moved by Lindsay Fiker and seconded by John Stephens to approve the granting of tenure to Mr. Brian Heinze, Mathematics – Mount Vernon Campus.

MOTION PASSED UNANIMOUSLY.

It was moved by Lindsay Fiker and seconded by John Stephens to approve the granting of tenure to Ms. Julie Kunz, Counseling – Whidbey Island Campus.

MOTION PASSED UNANIMOUSLY.

It was moved by Chris Skinner and seconded by John Stephens to approve the granting of tenure to Dr. Farhana Loonat, Political Science/Philosophy – Mount Vernon Campus.

MOTION PASSED UNANIMOUSLY.

It was moved by John Stephens and seconded by Lindsay Fiker to approve the granting of tenure to Ms. Tami Mattox, Allied Health Education – Mount Vernon Campus.

MOTION PASSED UNANIMOUSLY.

It was moved by Lindsay Fiker and seconded by Chris Skinner to approve the granting of tenure to Ms. Dusti Morales, Mathematics – Whidbey Island Campus.

MOTION PASSED UNANIMOUSLY.

It was moved by Chris Skinner and seconded by John Stephens to approve the granting of tenure to Dr. Damond Morris, Drama – Mount Vernon Campus.

MOTION PASSED UNANIMOUSLY.

It was moved by John Stephens and seconded by Lindsay Fiker to approve the granting of tenure to Ms. Gretchen Robertson, Adult Basic Education – Mount Vernon Campus.

MOTION PASSED UNANIMOUSLY.

It was moved by Lindsay Fiker and seconded by Chris Skinner to approve the granting of tenure to Mr. Gilbert Rodriguez Ortiz, Culinary Arts and Hospitality Management – Mount Vernon Campus.

MOTION PASSED UNANIMOUSLY.

It was moved by Chris Skinner and seconded by John Stephens to approve the granting of tenure to Mr. Chad Weyers, Psychology – Mount Vernon Campus.

MOTION PASSED UNANIMOUSLY.

2. Life Transitions Tuition & Fee Waiver

Information on the proposed Life Transitions tuition and fee waiver was presented to the Board of Trustees at their February 14, 2017 meeting.

It was moved by Chris Skinner and seconded by Lindsay Fiker to approve the tuition and fee waiver for up to six credits of Life Transitions classes for eligible students with financial need effective Spring Quarter 2017.

MOTION PASSED UNANIMOUSLY.

3. Ungraded/Course-Based Waivers

Information on the proposed Ungraded/Course-Based Waivers was presented to the Board of Trustees at their February 14, 2017 meeting.

It was moved by John Stephens and seconded by Chris Skinner to approve the tuition and fee waiver for the categories of ungraded courses established by the SBCTC, effective Spring Quarter 2017.

MOTION PASSED UNANIMOUSLY.

VIII. PUBLIC COMMENT

No requests were submitted.

IX. NEXT REGULAR MEETING

May 9, 2017, 4:30 p.m., Administrative Annex, Board Room – Mount Vernon Campus.

X. EXECUTIVE SESSION

The Chair, Kathryn Bennett, announced that the Board would adjourn to Executive Session to review the performance of public employees and to discuss a real estate issue. The Chair announced that she anticipated that the discussion would last approximately 20 minutes and that the Board did not plan to take action once they returned to open session.

Recessed at 5:39 p.m.

Reconvened into Executive Session at 5:49 p.m.

Called the open meeting to order at 6:14 p.m.

XI. ADJOURNMENT

There being no further business, and no action taken following the Executive Session, the meeting was adjourned at 6:15 p.m.

Kathryn Bennett, Chair

Dr. Thomas A. Keegan, President
Executive Secretary to the Board