

MINUTES OF THE BOARD OF TRUSTEES MEETING
COMMUNITY COLLEGE DISTRICT NO. 4
SKAGIT VALLEY COLLEGE
Tuesday, March 10, 2020
4:30 p.m.
Cardinal Craft Brewing Academy
15579 Peterson Road
Burlington, WA 98233

BOARD MEMBERS IN ATTENDANCE:

Mr. Christon Skinner, Chair
Ms. Kathryn Bennett
Ms. Lindsay Fiker
Ms. Flora Perez-Lucatero
Ms. Megan Scott O'Bryan
Dr. Thomas Keegan, President & Executive Secretary to the Board

I. CALL TO ORDER:

The meeting was called to order at 4:30 p.m.

II. DECLARATION OF A QUORUM

The Chair, Christon Skinner, recognized that a quorum of Board members were present.

III. INTRODUCTION OF GUESTS

Arden Ainley, Chief Public Information Officer, reported that there were no media guests present, however, Dr. Keegan would be making a special introduction later in the meeting.

IV. CONSENT AGENDA

1. Board Meeting Minutes – February 11, 2020; 2. Skagit/Islands Head Start Report

It was moved by Kathryn Bennett and seconded by Megan Scott O'Bryan to accept the Consent Agenda as presented.

MOTION PASSED UNANIMOUSLY.

V. ACTION ITEM

1. Recommendation of Resolution 20-02, Regarding the Naming of the Early Learning & Childcare Center as the Sue Krienen Early Learning & Childcare Center (Attachment A)

Dr. Keegan stated that the College is recommending naming the Early Learning & Childcare Center for Sue Krienen. Establishing a childcare center has been a goal of the College for the past eight years. Sue had a vision for early learning and led a Foundation committee of community and college staff, sharing her vision of what could be done for children, families and the community. Through her leadership, \$3 million has been raised. We would not be at this point without Sue's contribution of time, talent, and treasure.

Chris Skinner read Resolution 20-02.

It was moved by Kathryn Bennett and seconded by Lindsay Fiker to approve Resolution 20-02, Regarding the Naming of the Early Learning & Childcare Center as the Sue Krienen Early Learning & Childcare Center as presented.

MOTION PASSED UNANIMOUSLY.

The Chair congratulated Sue and presented her with a framed copy of the resolution.

2. Recommendation of Fees (Attachment B)

It was moved by Megan Scott O'Bryan and seconded by Flora Perez-Lucatero to approve the fees as presented, effective Summer Quarter 2020.

MOTION PASSED UNANIMOUSLY.

3. Recommendation of Skagit/Islands Head Start & ECEAP's Request for Equipment Purchase

It was moved by Lindsay Fiker and seconded by Kathryn Bennett to approve Skagit/Islands Head Start & ECEAP's request to purchase two hybrid, all-wheel drive Ford Escape vehicles as presented as presented.

MOTION PASSED UNANIMOUSLY.

4. Recommendation of Extension of the Skagit Regional Public Facilities (PFD) Ground Lease

It was moved by Kathryn Bennett seconded by Megan Scott O'Bryan to approve an extension to the current ground lease with the Skagit Regional Public Facilities District, extending it 15 years (originally scheduled to end 2026) until 2041, or 60 days after the bonds that were used for the renovation are fully paid off.

MOTION PASSED UNANIMOUSLY.

5. Recommendation of Tenure – Claudia Avendaño-Ibarra

It was moved by Flora Perez-Lucatero and seconded by Megan Scott O’Bryan to approve the granting of tenure to Claudia Avendaño-Ibarra, Human Services instructor, effective Fall Quarter 2020.

MOTION PASSED UNANIMOUSLY.

6. Recommendation of Tenure – Tiffany Christian

It was moved by Kathryn Bennett, seconded by Lindsay Fiker to approve the granting of tenure to Tiffany Christian, English instructor, effective Fall Quarter 2020.

MOTION PASSED UNANIMOUSLY.

7. Recommendation of Tenure – Joy Curtis

It was moved by Megan Scott O’Bryan and seconded by Lindsay Fiker to approve the granting of tenure to Joy Curtis, Nursing instructor, effective Fall Quarter 2020.

MOTION PASSED UNANIMOUSLY.

8. Recommendation of Tenure – Kristine Duncan

It was moved by Lindsay Fiker and seconded by Megan Scott O’Bryan to approve the granting of tenure to Kristine Duncan, Nutrition instructor, effective Fall Quarter 2020.

MOTION PASSED UNANIMOUSLY.

9. Recommendation of Tenure – Matthew Mardesich

It was moved by Kathryn Bennett and seconded by Megan Scott O’Bryan to approve the granting of tenure to Matthew Mardesich, Marine Maintenance Technology instructor, effective Fall Quarter 2020.

MOTION PASSED UNANIMOUSLY.

10. Recommendation of Tenure – Dinty Musk

It was moved by Flora Perez-Lucatero and seconded by Kathryn Bennett to approve the granting of tenure to Dinty Musk, Chemistry instructor, effective Fall Quarter 2020.

MOTION PASSED UNANIMOUSLY.

11. Recommendation of Tenure – Matt Scammell

It was moved by Megan Scott O'Bryan and seconded by Lindsay Fiker approve the granting of tenure to Matt Scammell, Business and Economics instructor, effective Fall Quarter 2020.

MOTION PASSED UNANIMOUSLY.

VI. COLLEGE REPORTS

1. ASSVC

Gus Kidane ASSVC Mount Vernon Campus President reported:

- The voter registration drive will continue for the general election;
- Two microwaves purchased that have accommodation features;
- Working with Sandy Jordan, Director of Student Wellness, to have free feminine hygiene products available in all female and gender neutral restrooms;
- Working with SKAT to provide easier access to public transportation;
- Working on installing a voter drop-box on the Mount Vernon Campus for the general election;
- Working on establishing a veterans honor society, similar to Phi Theta Kappa;
- Allocation process for the Services & Activities Fee Budget is underway;
- MV ASSVC has the Secretary position open.

The Board Chair asked Gus how students are reacting to issues around COVID-19. Gus replied that many students take it very seriously, many have family members who are immune compromised—other students do not appear to be too concerned.

2. SVCFT

No report.

3. WPEA

No report.

4. President

Dr. Keegan provided an update on planning for the impact of the corona virus (COVID-19):

- The Core Emergency Operations Center (EOC) has been meeting daily for the past two weeks to plan for the eventual occurrence of the COVID-19 virus in our service district.

- Developed plans for various scenarios, which included early notification to faculty to begin plans for moving to remote instruction.
- On Sunday March 8, received information that a resident at the Josephine Sunset Home in Stanwood had tested positive for COVID-19. Nine SVC students and two faculty members had been doing clinical rotations at the location throughout winter quarter. As a result of this information, made a decision to close today, March 10 through Sunday March 15, and move to remote instruction through the end of winter quarter. This is the last week of classes, finals take place next week, followed by two weeks of Spring Break.
- Difficult to predict when we will return to standard operations; will depend upon progress of the virus and advice from health professionals.
- The evening of March 9 learned of two additional incidents involving Head Start Centers.
- The EOC worked until 1:30 a.m. this morning (March 10) making decisions and communicating to:
 - Students and faculty involved at Josephine Sunset Home in Stanwood;
 - All other students;
 - Employees;
 - Partners;
 - The media.
- Acknowledged the work of Ed Jaramillo, Anne Clark, Carolyn Tucker, James Walters, and Arden Ainley during the late night work session.
- Acknowledged the work of Cabinet Plus, and all faculty and staff for exhibiting good spirits, flexibility, and taking on extra work in developing plans to deliver education and quickly adapting finals to be delivered online. Faculty are working on ways to handle finals in the hands-on trades—an area where we made some nuanced changes to instruction and finals.
- Authority for Decision Making:
 - We are not health care professionals and we do not give health care advice;
 - Take direction from the Centers for Disease Control and Prevention (CDC), Washington State Department of Health, and the county health departments for Skagit, Island, San Juan, and Snohomish (due to the specific case in Stanwood).
- Decision Making Guidelines:
 - Health and safety of college community and local community is primary concern;
 - Limit further exposure;
 - Teaching and learning function is core mission of College;
 - Support students and faculty in that function;

- Maintain core business functions;
- One College approach.

Discussion followed the update.

Core Theme Report – Achievement

Dr. Keegan reported that at their summer retreat the Board made some significant changes to the information and data to be collected for the Core Theme reports. This has resulted in more information and Board may want to separate out the information for future reporting.

Other changes include the data source. The SBCTC made changes to which groups of students are included in various reports. During the report areas where there were significant changes were identified.

Another change is that there was an increase in red arrows. This is a result of adding new measures, which moved us to more sophisticated tracking. As we moved further into the student process we were focused on front-loaded efforts.

Dr. Keegan introduced Dr. Gabriel Mast, Executive Dean for Arts & Sciences; Mr. Darren Greeno, Executive Dean for Workforce Training, and Ms. Sinead Fitzpatrick Plagge, Dean for Basic Education, who then co-presented the Core Theme Report – Achievement.

Discussion followed the report.

Legislative Report

- Last Friday was the cutoff for votes out of each chamber; Thursday is the scheduled end of regular session.
- Two major issues:
 - Revenue for Workforce Investment Act—signed by the Governor.
 - OSPI Proposal on books and fees. The bill died, however it was put back in as a budget proviso.
 - WACTC provided feedback; the budget will be released later today.
- Most importantly, Kathryn Bennett was confirmed by the Senate on March 9!

Student Services

- Recently hired a number of new Navigators:
 - Tomaz Marinelli – Maestros Para el Pueblo Liaison/Navigator. Tomaz will also serve as our Men’s Head Soccer Coach. He is trilingual, and holds a BA in Spanish.

- Lynnette Aragon – Workfirst Navigator. Lynnette has worked as a Program Coordinator in the Enrollment Services Department at SVC.
- Shane Servoss – Job Corps Navigator. Shane has served as the head coach for our SVC baseball team since 2018, he will continue in that role as well as his new position.
- Rick Flores – Student Life Specialist and Engagement Navigator.
- Wellness Resource Center
 - Food insecurity continues to be a major, and growing, barrier to student access and achievement.
 - With support from Student Life, a food pantry was created. Currently we are already surpassing fall quarter usage. Expect to see an increased demand in spring quarter.
 - Over 400 students per quarter seek basic food needs.
- Dual Credit
 - Student services and Instruction staff are gearing up to re-articulate more than 50 Career & Technical Education (CTE) Dual Credit Courses. All courses that fall within the STEM, Health Sciences, Family and Consumer Science courses will be reviewed this year as part of the SVC three-year re-articulation cycle.
 - The College in the High School program anticipates an additional 50 course enrollments for courses that run during spring semester at our partner high schools.

Community Partnerships

- Parent Leadership Training Institute
 - In February, 20 parents from Mount Vernon, Burlington-Edison, and Sedro-Woolley school districts were invited to a parent focus group in which they could share their opinions and expertise on topics for the new Parent Leadership Training Institute that will begin this fall. The parents participated through a series of activities which were designed to provide us with the topics for the new curriculum.
- Teaching Equity Network Grant
 - SVC has received the Teaching Equity Network Grant. We are collaborating with Mount Vernon School District to hold the first Teaching Equity event at SVC. Training will focus on culturally responsive pedagogies, and developing rigorous/relevant curriculum.

5. Board of Trustees/ACT

Christon Skinner:

- Hall of Fame event was held on March 5. Wonderful event, well attended.
- ACT is looking for nominations for various ACT Board positions. If anyone is interested please contact Chris.

Lindsay Fiker:

- Remarked that serving as a Member-at-Large on the ACT Board is a good way to get involved.
- Reported that she and Dr. Keegan are reviewing Board policies and will provide information for study at the May Board meeting.

VII. PUBLIC COMMENT

Dr. Keegan reported that a written statement had been submitted by community member Jim Reddin. His statement was distributed to the Board. Mr. Reddin had planned to attend the meeting, however, he was not feeling well enough to attend.

Mr. Reddin's interest is in having SVC reinstate the senior tuition waiver. The waiver is at the discretion of the local Board; the College removed the waiver in 2010 because of the financial crisis at the time.

Dr. Keegan stated he would be happy conduct research into the issue and identify and answer any questions about it, without making a commitment to action, by the next Board meeting.

The Chair said that he would like Dr. Keegan to follow-up on the issue and to report back at the next Board meeting.

VIII. NEXT REGULAR MEETING

May 12, 2020, 4:30 p.m., Board Room – Mount Vernon Campus, WA

Recessed at 6:05 p.m. for a ten minute break. Reconvened into open session at 6:15 p.m.

VI. STUDY ITEMS – Cardinal Craft Brewing Academy

Bob Rock, instructor presented an overview of the Cardinal Craft Brewing Academy. Graduates of the program, Joe Heldt from Chuckanut Brewing and Paul Spilsbury from Skagit Valley Malting, provided information on their experience in the Academy and their current positions.

X. ADJOURNMENT

There being no further business, this meeting was adjourned at 6:45 p.m.

Christon Skinner, Chair

Dr. Thomas A. Keegan, President
Executive Secretary to the Board

ATTACHMENT A

SVC | Skagit Valley College

RESOLUTION OF THE BOARD OF TRUSTEES OF SKAGIT VALLEY COLLEGE REGARDING THE NAMING OF THE EARLY LEARNING & CHILDCARE CENTER, AS THE SUE KRIENEN EARLY LEARNING & CHILDCARE CENTER

Whereas, for several years our community has worked toward accomplishing the goal of increasing access to early learning opportunities so that every child in Skagit County will be ready to enter kindergarten by 2025, and

Whereas, an Early Learning Center has been in the long range plan of Skagit Valley College for many years, and

Whereas, Susan "Sue" Krienen, a strong advocate for early learning and youth, pledged \$1 million to the United Way of Skagit County to further their efforts and impact in early learning, and

Whereas, in Sue's quest to make an early learning center on Skagit Valley College's Mount Vernon Campus a reality, she pledged \$250,000 in 2017, and

Whereas, Sue has served as Chair of the College Foundation's Early Learning & Childcare Center Fundraising and Outreach Committee and has been a driving force in successfully raising \$2.96 million for the future construction of this Center, and

Whereas, Sue's vision, shared by the College, is to develop a Center that aligns with the College's Core Theme of Equity in Access and Equity in Community, and

Whereas, in addition to providing childcare for SVC students, faculty, and the community, the Center will also serve as a learning lab for SVC's Early Childhood Education students. The Center will also serve as a hub for early learning activities, where individuals, families, and organizations gather to share knowledge and resources to improve early learning opportunities, outcomes, and access for every child in Skagit County.

Whereas, the College intends to construct an Early Learning Center on the Mount Vernon Campus, with an anticipated opening in 2021.

Now, Therefore, Be It Resolved, that the Board of Trustees of Skagit Valley College hereby declare that Sue Krienen Early Learning & Childcare Center be the permanent name for this facility.

Be It Further Resolved, that the Board of Trustees of Skagit Valley College expresses its gratitude to Sue for her generous donations of her talent, time and treasure.

COMMUNITY COLLEGE DISTRICT NO. 4
SKAGIT VALLEY COLLEGE



Christon Skinner, Chair
Board of Trustees
Dated this 10th day of March 2020

ATTEST:



Thomas A. Keegan, Secretary

ATTACHMENT B

ACTION ITEM

Item #: 2	Subject: Recommendation of Changes to Course Fees	Presented by: Dr. Tom Keegan
Date: 3/10/2020		Budget implications: Increase in fee accounts. No effect on operating budget.

BACKGROUND:

This item was presented to the Board of Trustees for study at their February 11, 2020 meeting.

College staff review District-wide fees on an annual basis and present recommended changes to the Board in time to implement for the upcoming academic year.

The following criteria were adopted as guidelines for fees:

- Fees are to be kept as low as possible while maintaining quality;
- Fees must be applied consistently across the District;
- Fees should be consistent with peer practices at other colleges;
- Fees are intended to pay for consumables, equipment or salaries, up to a reasonable point;
- Fees should pay for direct service or benefits that only go to students in the particular class or program, or when students are using special service, such as specialized labs;
- Fees will be reviewed as part of the College's annual budget reviews.

All of the proposed new fees have been reviewed using the above criteria. This proposal:

- Creates 13 new course fees;
- Increases 10 course fees;
- Increases the Technology fee, and the ID Card Replacement fee;
- Reduces the Proctored Exam fee;
- Aligns fees in the veterinary courses without any changes to the total fees charged in the program.

The proposed fee changes in the attachment would be effective Summer Quarter 2020.

ATTACHMENT:

- Proposed Course Fee Changes

RECOMMENDATION:

Approve the proposed course fee changes as presented effective Summer Quarter 2020.

Department	Course(s)	2019-20 Current Fee	2020-2021 Proposed Fee
Workforce Education Class Fee Changes			
Veterinary Assistant	VETA 105	\$70	\$0 per course
Veterinary Assistant	VETA 107	\$70	\$0 per course
Veterinary Assistant	VETA 110	\$70	\$0 per course
Veterinary Assistant	VETA 111	\$125	\$0 per course
Veterinary Assistant	VETA 112	\$70	\$0 per course
Veterinary Assistant	VETA 113	\$70	\$0 per course
Veterinary Assistant	VETA 121	\$0	\$140 per course
Veterinary Assistant	VETA 122	\$0	\$140 per course
Veterinary Assistant	VETA 123	\$0	\$195 per course
Fire	FIRE 242	\$140	\$235 per course
Fire	FIRE 243	\$140	\$235 per course
PLEA	PLEA Fee	\$1,550	\$1750 per student
Arts & Sciences			
Fitness Center	PE 100	\$0	\$20 per course
Fitness Center	PE 103	\$0	\$20 per course
Fitness Center	PE 112	\$0	\$20 per course
Fitness Center	PE 113	\$0	\$20 per course
Fitness Center	PE 161	\$0	\$20 per course
Fitness Center	PE190	\$0	\$20 per course
Fitness Center	PE 261	\$0	\$20 per course
BASAM- Health Care Management	HCM 324	\$0	\$5 per course
BASAM- Health Care Management	BUS 445	\$0	\$5 per course
BASAM- Health Care Management	HCM 332	\$0	\$10 per course
Information Management	IMDS 101	\$0	\$100 per course
Information Management	IMDS 105	\$0	\$100 per course
Information Management	IMDS 110	\$0	\$100 per course
Information Management	IMDS 120	\$0	\$25 per course
Information Management	IMDS 130	\$0	\$10 per course
Information Management	IMDS 199	\$0	\$10 per course
Information Management	IMDS 215	\$0	\$100 per course
Information Management	IMDS 225	\$0	\$100 per course
Information Management	IMDS 230	\$0	\$10 per course
Information Management	IMDS 245	\$0	\$100 per course
Other			
Administrative Services	Universal Technology Fee	\$10 per credit	\$12 per credit
Student Services	Proctored Exam Fees	\$40/hour	\$35/hour for the first hour and \$20/hour for each additional hour
Student Services	ID Card Replacement Fee	\$5/card	\$10/card