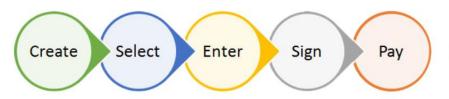
## **Choose: Criminal Justice Program**

### Welcome to Skagit Valley College's Complio Website

Complio is American DataBank's comprehensive tool for student screening, immunizations and compliance. The **Complio Screening** process is simple and straightforward with just five basic steps to complete. The process should take less than 20 minutes.

EXISTING USERS
Click Here to Login

NEW USERS
Create An Account







Create your Account & Subscribe



Click <u>Create an Account</u> to get started. Complio will send an email to the address used during account creation. Click on the **Activation Link** within the message.



Select A Screening Package



Login in and follow **Create Order**. Follow the prompts and answer the questions. Select a screening **Package**.



**Enter Information** 



Enter the **Personal Information** required to complete your screening. Add your **Residential History**.

#### SKAGIT VALLEY COLLEGE DRUG AND BACKGROUND PROCEDURE FOR STUDENTS-WITHIN 90 DAYS PRIOR TO ACADEMY START



Sign Forms



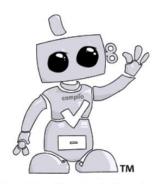
Use your mouse to sign the **Disclosure & Authorization Form** and authorize the background check.



#### **Submit Payment**



Enter Payment Details. Please read our <u>Refund</u>
<u>Policy</u>. Submit your order. American DataBank will immediately begin processing your background check.



Complete. Compliant. Complio.

# Additional Steps Needed Once You've Placed Your Order Along with ordering the background check you will need to complete the following:



#### **Drug Screening**

After you have submitted your order, **please access your email account that you provided with your order** to obtain the Electronic Authorization Form and drug screen collection site location that you selected. You may also obtain a copy by logging into your Complio account.

Please visit the <u>Drug Screen Information page</u> for further instructions.

Drug Screen Information