

MINUTES OF THE BOARD OF TRUSTEES MEETING
COMMUNITY COLLEGE DISTRICT NO. 4
SKAGIT VALLEY COLLEGE
Tuesday, June 8, 2021
4:30 p.m.
Held via Zoom

BOARD MEMBERS IN ATTENDANCE:

Ms. Kathryn Bennett, Chair
Ms. Mariko Doerner
Ms. Flora Perez-Lucatero
Ms. Megan Scott O'Bryan
Dr. Thomas A. Keegan, President & Executive Secretary to the Board

I. CALL TO ORDER

The meeting was called to order at 4:30 p.m.

II. DECLARATION OF A QUORUM

A quorum of Board members were in attendance.

III. INTRODUCTION OF GUESTS

No guests present.

IV. CONSENT AGENDA

1) Board Meeting Minutes – May 11, 2021; 2) Skagit/Islands Head Start Report

It was moved by Megan Scott O'Bryan and seconded by Flora Perez-Lucatero to approve the Consent Agenda as presented.

The Chair requested a roll call vote: Flora Perez-Lucatero – aye, Megan Scott-O'Bryan – aye, Mariko Doerner – aye, Kathryn Bennett – aye.

MOTION PASSED UNANIMOUSLY.

V. COLLEGE REPORTS

1. ASSVC

Jennifer Juniper, ASSVC Whidbey Island Campus President, reported:

- Virtual Commencement will take place on June 18;
- On May 13 the Honors Reception was held as a virtual event. Many student government members were honored at the ceremony;

June 8, 2021

- Elections were recently held, Ashlee Johnson was elected Mount Vernon Campus President and Hannah Winston was elected Whidbey Island Campus President;
- Held a trivia event on May 27;
- District S&A allocated
 - \$9500 to Athletics for upgrades to basketball backboards;
 - Funds to cover Food Pantry fund deficits;
 - \$700 to the Ford Golf Tournament.

2. SVCFT

No report.

3. WPEA

Lance Levesen, WPEA Shop Steward, reported the following:

- WPEA Classified Staff have been very busy meeting with groups and discussing the following topics.
 - Return to Work: Within the last month we have discussed this topic in our monthly labor management meeting, our shop stewards meeting with President Keegan, and most recently with the leadership team of the SVCFT. Some of the topics discussed with SVCFT included the issue of vaccines and our union's position on them, enforcement of face coverings in buildings, how funding from the Federal Government/to the states/to colleges is to be spent, and disinfecting classrooms.
 - ctcLink: As a way to help each other in the system, WPEA has created a ctcLink Committee that anyone can join. This committee was created to have a dedicated meeting time and place for members to come together, discuss and exchange information about ctcLink, and get answers to questions as the colleges navigate the world of ctcLink.
- Staff are looking forward to returning to our campuses and centers.

4. President

Thanked Jennifer for her efforts and service this past year.

New Employee Introduction

- Desirae Ward – Veterans' Education Specialist; began on June 1, 2021.

Enrollment

- State FTE is down 13%; overall FTE is down approximately 11%

Board of Trustees Meeting Minutes

June 8, 2021

- Spring Quarter enrollment is up 3% from this point last spring. Hopefully an indicator for summer and fall enrollment.
- Goal to be designated a Hispanic Serving Institution (HSI), which requires 25% enrollment—currently at 21%.

Budget Update

- June 30 is last day of budget year.
 - Expect that we will be significantly underspent;
 - Accurately estimated tuition revenue;
 - Will contribute to College financial reserves.
- Kim Cook, Director of Business Services, will lead the budget close-out process and Dr. Keegan will provide the final report to the Board at the October meeting.

Advancement

Foundation:

- Foundation Board of Governors' next meeting is June 9. The board will approve four new members:
 - Amanda Sloan;
 - Todd Krantz;
 - Janie Beasley;
 - Margaret Rojas;
 - Expect the Board to approve a \$1 million plus fundraising goal for 2021-2022.
- Ford Golf Classic will be held at Avalon Golf Links on Friday, September 17.
- The 19th Annual Athletic Auction is scheduled for Saturday, October 23.

Updates on our Two Early Learning and Childcare Center Projects

- Mount Vernon:
 - Groundbreaking ceremony will take place on June 16 at 4:00 p.m.
- Friday Harbor:
 - We are only \$661 away from our \$191,000 goal.

Student Services

- SVC applied for and was approved to offer Running Start in the summer as part of a pilot program with nine partner school districts.
 - Enrollment for this program began May 5 for continuing students and we already have almost 50 students who have enrolled.
 - We received permission to use existing Running Start Scholarship funding for summer enrollments.
- The Annual Honors Reception was held virtually on May 13.
 - Lewis Award Winner – Gueneviere Sherlaw;
 - Yates Award Winners – Jennifer Juniper and Evelyn “Evie” Smith.
- Students recently selected awardees for Campus Teachers of the Year.
 - MV: Alexis Meyers and John Drummond;
 - WIC: Elizabeth Kettlewell and Allen Paz.

Community Partnerships

- The Basic Education for Adults program is working with Goodwill, Community Action of Skagit County, and other community organizations to offer citizenship courses.
 - Community members who want to take the US Citizenship test will come to the College to prepare to become naturalized citizens.
- The Office for Equity and Inclusion continues to collaborate with the Mount Vernon City Council to provide Diversity, Equity, and Inclusion (DEI) training to community organizations through a city-wide collaborative.
 - The Center for Participatory Excellence and Office for Equity and Inclusion are creating the curriculum and a resource bank for the community to engage with DEI resources and advancing anti-racist efforts.
 - Members of this collaborative include Mount Vernon School District, Skagit Valley Hospital, Community Action of Skagit County, Skagit Valley College, and Mount Vernon City Council.
- SVC faculty and K-12 educators from Mount Vernon School District came together for a weekend training on culturally responsive pedagogy in late May.
 - The Office for Equity and Inclusion received a \$5,000 grant to host this event with the purpose of fostering collaboration with community partners and educators across our community to learn new pedagogy and how to better serve our Latinx students.
- As Skagit County continues to work toward acquiring an all-electric ferry for Guemes Island, we are working with the County to develop cooperative programming in electric ferry maintenance and operations.

June 8, 2021

- Dr. Dave Paul, Director of Community Relations, organized an introductory meeting on June 1 between Skagit County officials and the Skagit Valley College Marine Maintenance and Center of Excellence.
- Leadership Whidbey:
 - First cohort of 20 participants graduated in May. Dr. Dave Paul spoke at the ceremony;
 - Recruiting and planning curriculum for next year's class.
- Escuela de Padres will hold their graduation on June 12.
 - Twenty-five parents participated in the eight-week program, where they learn about SVC's programs, leadership and advocacy skills, and topics related to healthy families. Second cohort to go through the program.

Core Theme Report - Community

Dr. Keegan, Dr. Claire Peinado, Vice President for Student Services, and Dr. Darren Greeno, Executive Dean of Workforce, presented the Core Theme Report on Community.

Following the report, Flora Perez-Lucatero asked how many people who have gone through the Maestros Para el Pueblo are now teaching in school districts. Dr. Peinado responded that she did not have the information available but she will get back to the Board with the information.

President's Office

Commencement:

- We will host our second virtual commencement ceremony on June 18, 6:00 p.m.
 - The ceremony will be broadcast on YouTube as well as Facebook Live;
 - Links to both platforms will be emailed out on June 16.
- Over 1400 students have applied to graduate with a degree or certificate.
 - 160 students have signed up to participate in the ceremony.
- We have partnered with Full Measure to produce the ceremony that will include:
 - SVC choir performance;
 - Speeches from Mount Vernon and Whidbey Island ASSVC presidents, Ryan Smith and Jennifer Juniper, and Dr. Keegan;
 - Individualized slides for each graduate with personal photo and name will be read and acknowledged;
 - The choir will close with a song followed by staff and faculty cheering to conclude the ceremony.

Back to the Future:

- We learned a lot during the past year-and-a-half regarding serving our students:
 - We learned:
 - Online works—But not for everyone;
 - Hybrid works—But not for everyone;
 - Face-to-Face works—But not for everyone.
 - We also experienced what we knew to be true:
 - That is, crises exacerbate inequities—experienced it first-hand with the Basic Education for Adults program;
 - Inequities came more to light because of the pandemic:
 - Access to technology is a barrier. We spent hundreds of thousands of dollars on laptops, hot spots, etc., but it was still not enough;
 - Childcare need;
 - Working around employment schedules is an ongoing issue and a much greater factor during the pandemic.
- Faculty and staff are working very hard to prepare for our three-phase expansion of face-to-face instruction and services. Not all face to face, not all online, but a gradual return. As that work proceeds:
 - We will be offering a more balanced approach to both instruction and services;
 - We are working to undo past practices/policies that created barriers to access and achievement.
- Three Phases:
 - June 16: Many Mount Vernon Campus and Whidbey Island Campus offices that support the enrollment process will be open for on-ground services;
 - July 6: All Mount Vernon Campus and Whidbey Island Campus offices that provide student support functions will be open: Counseling and Advising, Labs, Library, Student Life, Testing, and Tutoring;
 - September 7: All Mount Vernon Campus, Whidbey Island Campus, and San Juan Center offices will be open;
 - Goal: By Spring Quarter will look like we will in the future—not going back to where we were on March 8, 2020.

Operational Plan:

- Dr. Keegan reviewed the recently completed Operational Plan for 2021-2023.
 - All departments develop requests during fall quarter;
 - Cabinet prioritizes requests, without dollars attached, during winter quarter;

June 8, 2021

- The budget is developed during winter and spring quarters and submitted to the Board for study in May and approval in June.
- All of the Operational Plan 2021-2023 items are included in today's budget recommendation.

The Chair thanked everyone for their work and vision for the future.

Dr. Keegan thanked the Administrative team, faculty, and staff for their work this year—dealing with the pandemic, working long hours—excellent team.

On behalf of the College, Dr. Keegan thanked Kathryn for her service and leadership over the past year.

5. Board of Trustees/ACT Report

The Chair, Kathryn Bennett, reported:

- On May 18 ACT held a virtual spring meeting—excellent conference. Dr. Tia Brown McNair, author of *Equity Talk to Equity Walk: Expanding Practitioner Knowledge for Racial Justice in Higher Education* was the presenter.
- Reminder that ACT is sponsoring once a month education sessions for trustees. The group is lively and it has been a good way for trustees around the state to share ideas and challenges.
- Thanked everyone for the information provided in study sessions, very helpful to Board members.

VI. ACTION ITEMS

1. Recommendation of Board of Trustees' Regular Meeting Schedule for 2021-2022

It was moved by Megan Scott O'Bryan and seconded by Flora Perez-Lucatero to approve the Board of Trustees regular meeting schedule for 2021-2022 as presented.

The Chair requested a roll call vote: Flora Perez-Lucatero – aye, Megan Scott-O'Bryan – aye, Mariko Doerner – aye, Kathryn Bennett – aye.

MOTION PASSED UNANIMOUSLY.

2. Election of Vice Chair for 2021-2022

It was moved by Mariko Doerner to nominate Megan Scott O'Bryan as Vice Chair for 2021-2022. The nomination was seconded by Flora Perez-Lucatero.

The Chair requested a roll call vote: Flora Perez-Lucatero – aye, Megan Scott-O'Bryan – aye, Mariko Doerner – aye, Kathryn Bennett – aye.

MOTION PASSED UNANIMOUSLY.

3. Recommendation of Academic Calendars for 2022-2023 and 2023-2024

It was moved by Megan Scott O'Bryan and seconded by Mariko Doerner to approve the Academic Calendars for 2022-2023 and 2023-2024 as presented.

The Chair requested a roll call vote: Flora Perez-Lucatero – aye, Megan Scott-O'Bryan – aye, Mariko Doerner – aye, Kathryn Bennett – aye.

MOTION PASSED UNANIMOUSLY.

4. Recommendation of Revisions to WAC 132D-125-090, Directory Information

It was moved by Flora Perez-Lucatero and seconded by Megan Scott O'Bryan to approve the recommended changes to WAC 132D-125-090, Directory Information, as presented for submission to the Washington State Code Reviser.

The Chair requested a roll call vote: Flora Perez-Lucatero – aye, Megan Scott-O'Bryan – aye, Mariko Doerner – aye, Kathryn Bennett – aye.

MOTION PASSED UNANIMOUSLY.

5. Recommendation of McIntyre Hall Performing Arts & Conference Center Budget, 2021-2022

It was moved by Megan Scott O'Bryan, thanking Nida Tautvydas for her work, and seconded by Flora Perez-Lucatero to approve the 2021-2022 McIntyre Hall Performing Arts & Conference Center Budget as presented.

The Chair requested a roll call vote: Flora Perez-Lucatero – aye, Megan Scott-O'Bryan – aye, Mariko Doerner – aye, Kathryn Bennett – aye.

MOTION PASSED UNANIMOUSLY.

6. Recommendation of 2021-2022 Services & Activity Fees Budget

It was moved by Flora Perez-Lucatero and seconded by Megan Scott O'Bryan to approve the 2021-2022 Services & Activity Fees Budget as presented.

The Chair requested a roll call vote: Flora Perez-Lucatero – aye, Megan Scott-O'Bryan – aye, Mariko Doerner – aye, Kathryn Bennett – aye.

MOTION PASSED UNANIMOUSLY.

June 8, 2021

7. Recommendation of 2021-2022 Intercollegiate Athletics Budget

It was moved by Megan Scott O'Bryan and seconded by Flora Perez-Lucatero to approve the 2021-2022 Intercollegiate Athletics Competition Budget as presented.

The Chair requested a roll call vote: Flora Perez-Lucatero – aye, Megan Scott-O'Bryan – aye, Mariko Doerner – aye, Kathryn Bennett – aye.

MOTION PASSED UNANIMOUSLY.

8. Recommendation of Operating Budget 2021-2022 & Capital Budget 2021-2023

It was moved by Megan Scott O'Bryan and seconded by Mariko Doerner to approve the 2021-2022 estimated Operating Budget as presented in Attachment One, and the 2021-2023 biennial Capital Budget as presented in Attachment Two.

The Chair requested a roll call vote: Flora Perez-Lucatero – aye, Megan Scott-O'Bryan – aye, Mariko Doerner – aye, Kathryn Bennett – aye.

MOTION PASSED UNANIMOUSLY.

VII. PUBLIC COMMENT

No requests were submitted.

VIII. NEXT REGULAR MEETING

October 12, 2021, 4:30 p.m., Mount Vernon Campus.

IX. EXECUTIVE SESSION

The Chair, Kathryn Bennett, announced that the Board would adjourn to Executive Session to review the performance of a public employee. She anticipated that the Executive Session would run for approximately 20 minutes and stated that the Board planned to take action when they returned to open session.

Recessed at 5:44 p.m.

Convened into Executive Session at 5:52 p.m.

Reconvened into Open Session at 6:51 p.m.

X. ACTION ITEM

1. Recommendation of President's Contract

It was moved by Megan Scott O'Bryan and seconded by Flora Perez-Lucatero to extend the President's contract for an additional year with all the same terms and conditions.

Discussion:

- Megan Scott O'Bryan: Recognizing all of the things Dr. Keegan has done in the past year, and feel he should be receiving so much more than he is receiving in this contract.
- Flora Perez-Lucatero: Dr. Keegan is a leader at the forefront in the community. Really noticed this past year how he quickly pivoted and shifted, removing barriers to education, not only through Covid but trying to develop for the next phase, guidelines and services in regards to the social justice issues and historical events occurring in our country. Dr. Keegan has led in these efforts. He has walked his talk with equity and justice. Dr. Keegan has been on top of this issue before this past year, but this year in particular he was the first to speak out on Black Lives Matter and race and social justice issues. Amazing to see you put out the first statement in our community. Thanked Dr. Keegan for all he has done, and continues to do, for the community and College.
- Mariko Doerner: Have had opportunity to meet with Dr. Keegan on a handful of occasions as new trustee, and would have appreciated not being in this position per Covid, but would like to recognize Dr. Keegan's dedication to students, staff, and faculty. The contract is not a reflection of the Board's thoughts of him and what they would like to do at this time. Dr. Keegan has such compassion for staff, faculty, students, and the community. It has been phenomenal to watch him work through such an unpredictable situation. Appreciate being part of the Board and encouraged Dr. Keegan to take some time away, especially in light of this past year.
- Kathryn Bennett: Unanimous support of the trustees that rest and relaxation is essential. Could not be more proud of how Dr. Keegan has led the College through the pandemic. As Flora mentioned, Dr. Keegan's intensity in working for justice in the nation, region, and College—he has been a leader.
- Dr. Keegan thanked the trustees for their thoughtful feedback. Stated that he is very happy with the contract and appreciates their support.

The Chair requested a roll call vote: Flora Perez-Lucatero – aye, Megan Scott-O'Bryan – aye, Mariko Doerner – aye, Kathryn Bennett – aye.

Board of Trustees Meeting Minutes
June 8, 2021

MOTION PASSED UNANIMOUSLY.

XI. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:00 p.m.

Kathryn Bennett, Chair

Dr. Thomas A. Keegan, President
Executive Secretary to the Board