

MINUTES OF THE BOARD OF TRUSTEES MEETING  
COMMUNITY COLLEGE DISTRICT NO. 4  
SKAGIT VALLEY COLLEGE  
Tuesday, October 10, 2023  
3:30 p.m.

BOARD MEMBERS IN ATTENDANCE:

Ms. Mariko Doerner – Chair  
Mr. Ozell Jackson III – Vice Chair  
Ms. Kathryn Bennett  
Ms. Flora Perez-Lucatero  
Ms. Megan Scott O'Bryan  
Dr. Christopher Villa, President & Executive Secretary to the Board

I. CALL TO ORDER

The meeting was called to order at 3:33 p.m.

II. DECLARATION OF A QUORUM

The Chair, Mariko Doerner, recognized that a quorum of Board members was present.

III. EXECUTIVE SESSION

The Chair announced that the Board would convene into Executive Session in order to review the performance of a public employee and to discuss matters that could lead to possible litigation per RCS 42.30/110(I)(iii). She stated that she anticipated the Executive Session would take 60 minutes and that the Board does intend to take action when they returned to open session. Convened into Executive Session at 3:35 pm.

OPEN SESSION

The Chair reconvened the meeting into open session at 4:35 p.m.

IV. INTRODUCTION OF GUESTS

No guests.

V. CONSENT AGENDA

1. Board Meeting Minutes – June 13, 2023
2. Special Board Meeting Minutes – September 22, 2023
3. Skagit/Islands Head Start Report

It was moved by Megan Scott O'Bryan and seconded by Kathryn Bennett to approve the Consent Agenda as presented.

MOTION PASSED UNANIMOUSLY.

## VI. COLLEGE REPORTS

### 1. ASSVC – Keelie Hancock

The Whidbey Island Campus ASSVC Board will meet weekly at 2:00 pm in Old Main 117.

The Grand Opening for the Beaver Tales Coffee Shop is October 12<sup>th</sup> at 2:00 pm.

The Grand Opening for the Veterans Lounge at the Whidbey Island Campus is scheduled for November 9<sup>th</sup> at 2:00 pm.

The Whidbey Island Campus Rainbow Alliance will be hosting a Halloween gathering on October 31<sup>st</sup> in the Library.

The Mount Vernon Campus ASSVC Board will meet weekly at 1:00 pm in Ford 102.

The Mount Vernon Campus ASSVC Board has two open positions, DEI and Transportation, Safety and Parking Representatives.

The Mount Vernon Campus ASSVC Board approved additional mentor funds for the Office of Student Equity and Inclusion. The additional funds will help cover the hiring of mentors that do not qualify for financial aid.

The Mount Vernon Campus ASSVC Board approved funding to support Go Kits for students experiencing homelessness. The funding will support 75 kits.

The Student Technology Fee funding process will begin soon, application deadline is October 31<sup>st</sup>.

2. SVCFT – Kip Zwolenski - no report at this time.

3. WPEA – Lance Levenson – no report at this time.

### 4. PRESIDENT – Christopher Villa

SVC hosted approximately 300 faculty and staff at the SVC In-Service Day on September 11<sup>th</sup>. The program opened with a land acknowledgement in addition to having a moment of silence in memory of those who perished on 9/11. Themes that were integral to the day were focused on receptivity to change, enrollment management, team building, and acknowledging that we need to continue to care for each other as members of the SVC community. The highlight of the program was the two student speakers, Kellyn Numair and Cesar Osornio Ramos, who spoke about their positive encounters with SVC faculty and staff that contributed to their success at SVC.

The second annual *El Grito* event was held on September 15<sup>th</sup>. The Office of Diversity, Equity and Inclusion coordinated the event in conjunction with CAMP, Maestros Para El Pueblo, Outreach and Recruitment, and EDASC. The event included music, vendors, performances

and a ceremony involving the Mexican Consulate based in Seattle. The total attendance was approximately 1,000 people, double from the prior year.

The *Mixteco Kid* film screening occurred on September 28<sup>th</sup> as approximately 110 community leaders, parents and students attended. The film focused on important topics such as discrimination, systemic racism and colorism that are having a negative impact on our local indigenous Mexican communities. The following day, 50 middle and high school students attended a workshop during the IDREAM conference to view the film and meet the film director, Miguel Orozco and main actor, Celso Guevara.

## 5. VICE PRESIDENT'S REPORTS

Claire Peinado – VP Student Services

Mount Vernon and Whidbey Island Convocation & Cardinal Kick-Off events were held September 18<sup>th</sup>. Over 50 attended at the Whidbey Island event, and over 200 in Mount Vernon. New students were welcomed with a Native Drumming blessing from our local Swinomish elders, along with remarks from Dr. Villa and Dr. Peinado. The Office of Student Life also hosted dozens of clubs to showcase the variety of activities and resources available to new students and to encourage them to participate. Student Life hosted a BBQ and served roughly 216 hot dogs in total!

Women's Volleyball, and Men's and Women's soccer programs are all currently ranked in the top 3 in their divisions, with women's soccer currently ranked #1 and holding Peninsula College (a consistent top NWAC competitor) to a tie this week.

Anne Clark, VP College Advancement & International Programs

New Major Gifts: \$95,000 in-kind donation of boat and axle trailers to the Anacortes Marine Technology Program, \$20,000 donation pledged to the Jack Wallace Nursing Scholarship, The Swinomish Indian Tribal Community Impact Grant funded \$10,000 to support Emergency Funding for Basic Education for Adults (BEaA), scholarship support for Champions of Diversity and the Foundation Scholarship Breakfast, and the WECU Education First Grant was awarded to SVC Foundation in the amount of \$25,000 to purchase vital equipment for the Manufacturing Program - a WAZER Water Jet and 4-Axis CNC upgrades.

Dental Therapy Program Scholarship Northwest Portland Area Indian Health Board will be awarding a minimum \$100,000 for the four-qualifying second-year students for this year.

The Advancement Office is currently working on new lighted and electronic sign updates for each campus and center. On the Mount Vernon campus, the old parking lot entry signs, hanging exterior banners and east campus building signage are all being updated with new paint, electrical (if needed), and new vinyl and acrylic faces. The new paint and faces will include our current branding standards and logos. We plan to remove the weathered Campus View Village sign off of La Venture and replace with new metal signage. At the Whidbey Island campus, we will design and install new hanging exterior banners as well as a vinyl/acrylic face for both digital reader boards. San Juan Center signage inspection is scheduled to take place in the coming weeks. All signage updates are expected to be completed by start of winter quarter.

Darren Greeno – Academic Affairs

The Human Services department, chaired by Claudia Avendano-Ibarra, received the 2023 Disability Inclusion Network's "Respect, Acceptance and Dignity of Persons with Disabilities" award, or the RADD Award. The DIN Disability Inclusion Team Award is awarded to teams working in a state enterprise that have shown exemplary leadership and innovation in Disability Inclusion.

SVC was awarded five Job Skills Program (JSP) grants, supporting six regional companies totaling over \$700,000. JSPs support training projects to skill-up the regional workforce and enhance the competitiveness of Washington's businesses. A new business partner is Washington Bulbs and the JSP project will provide their employees with robust business management training and basic English classes.

The NCLEX pass rate for the college's nursing program was 97% for 2023. This rate is higher than BTC, WCC, and Everett CC in our region and higher than WSU, Gonzaga, PLU, and Seattle University.

Ed Jaramillo, VP of Administrative Services

The East Parcel Wetland Mitigation Project, North of the East Campus Building (a.k.a The Church) is near completion. All the required fill is in place and the land is leveled with hydroseeding expected to be completed by October 14th. This project is the culmination of a joint project with the County to mitigate wetlands East of campus and make ready for development. The County will move forward with creating playfields (soccer and possibly baseball) on their land. SVC will not be part of the playfield development and will retain the mitigated area as is for future development.

The Campus View Village land and buildings are scheduled to be transferred to SVC after November 1, 2023 as the Foundation has completed the payment of the original bond. We are working closely with the Foundation, DES Real Estate Services, and SBCTC to make this transfer.

This year's financial closure was not as challenging as FY22 but it was complex for our business office team as we have several new personnel in key positions (Business Officer, College Accountant). The entire CTC system has learned some valuable lessons after one year of full implementation of the ctclink Peoplesoft system and we were in a better position to complete this year.

The following items are still outstanding from the closure:

The financial statement for FY23 has not been produced and is being worked on with SBCTC's assistance. We will be producing both FY22 and FY23 financial statements concurrently as FY22 financial statement information was not readily available until July of this year. The FY23 Balance Sheet will be available to the Board once we complete these statements. The delay of FY22 financial statements was caused by the changeover of financial systems in the middle of FY22.

We expect to have both financial statements audited by an external auditor by March 2024. The State Auditor’s Office is no longer available to conduct financial statement audits and we are in the process of putting a bid out to private financial auditors for these services.

6. CORE THEME REPORT | Equity in Community was presented by Yadira Rosales and Dr. Gabriel Mast.

#### 7. BOARD OF TRUSTEES/ACT

Board Chair, Mariko Doerner, announced the new Board liaison positions: Megan Scott O’Bryan – SVC Foundation Board of Governors, Flora Perez Lucatero – Head Start. (Megan and Flora might need to switch depending on meeting times.) Ozell Jackson and Kathryn Bennett – Legislative.

Mariko shared highlights from the June SVC Foundation Board of Governors meeting, including the positive relationship that SVC has with the media.

Ozell reported that the next ACCT Conference will be in Seattle, October 2024.

#### VII. STUDY ITEM

1. Recommendation of President’s Evaluation annually in June.

#### VIII. ACTION ITEM

1. Recommendation of President’s Contract

It was moved by Kathryn Bennett and seconded by Megan Scott O’Bryan to approve the President’s Contract as presented.

The Chair requested a roll call vote: Flora Perez-Lucatero – aye, Ozell Jackson – aye, Kathryn Bennett – aye, Megan Scott-O’Bryan – aye, Mariko Doerner – aye.

MOTION PASSED UNANIMOUSLY.

#### IX. PUBLIC COMMENT

No requests were submitted.

#### X. NEXT REGULAR MEETING

November 14, 2023, 4:30 p.m., Whidbey Island Campus, Oak Hall, A-306.

#### XI. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:43 p.m.

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Mariko Doerner, Chair

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Dr. Christopher Villa, President  
Executive Secretary to the Board