



2405 East College Way  
 Mount Vernon, WA 98273-5899  
 Co-op Office (360) 416-7774

# Cooperative Education Applied Skills Learning Contract

## STUDENT INFORMATION

Name \_\_\_\_\_ CTC# \_\_\_\_\_  
(Last) (First)

Address \_\_\_\_\_ Phone \_\_\_\_\_  
 \_\_\_\_\_ Email \_\_\_\_\_

## ORGANIZATION / SITE INFORMATION

Business Name \_\_\_\_\_ Supervisor \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_  
 \_\_\_\_\_ Email \_\_\_\_\_

Is this a paid position?  Yes  No If yes, please indicate the salary/hourly wage \_\_\_\_\_

## JOB DESCRIPTION

Briefly describe your work duties or activities to be performed during your cooperative education experience. *If you are using your current job for your co-op placement, please describe the additional duties you'll perform that will be challenging but realistic.*

<b>Job Title:</b> _____	<b>Description of duties:</b> _____
_____	
_____	

## WORK-BASED LEARNING REQUIREMENTS

Quarter/Year: \_\_\_\_\_/\_\_\_\_\_ Program/Major: \_\_\_\_\_

Credit Option (Circle One)     **30 Hours/Credit Option**     **50 Hours/Credit Option**  
 Weekly Online Seminar     Mid-Term Paper  
 Begins: \_\_\_\_/\_\_\_\_/\_\_\_\_     Due: \_\_\_\_/\_\_\_\_/\_\_\_\_

Number of Credits: \_\_\_\_\_ Total Work Hours Required: \_\_\_\_\_

## SIGNATURES

Student		Date	
Faculty Sponsor		Date	
Work-Site Supervisor		Date	
Co-op Coordinator		Date	

Skagit Valley College provides a drug-free environment and does not discriminate on the basis of race, color, national origin, sex, disability, sexual orientation, or age in its programs and employment.